



CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
CVUSD Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, March 1, 2022

## MINUTES

### 1. CLOSED SESSION

#### A. Comments – Public

President Sylvester announced that there were no public comment requests received, and the Board then convened into Closed Session at 5:00 p.m. where the following items were discussed:

#### B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

C. Consideration of Stipulated Award in accordance with provisions in Government Code Section 54956.95 – insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for 1893800034

D. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: California School Employees Association (CSEA)

Closed Session ended at 5:25 p.m.

### 2. OPEN SESSION

#### A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:00 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Rocky Capobianco, Board Trustees Cindy Goldberg and Bill Gorback, and Student Board Trustee Catherine Xu.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Dr. Lisa Miller, Assistant Superintendent, Student Services; and Kenny Loo, Assistant Superintendent, Instructional Services.

#### B. Pledge of Allegiance

#### C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following items were discussed in Closed Session:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957  
Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. **Motion carried: 5-0.**



**C. Consideration of Stipulated Award in accordance with provisions in Government Code Section 54956.95 – insurance pooling, tort liability losses; public liability losses; workers' compensation liability; Stipulated Award request for 1893800034**

**D. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: California School Employees Association (CSEA)**

**D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the agenda as amended, pulling items 4J, K and U for a separate vote, seconded by Trustee Capobianco. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Xu.**

**E. Reports from Student Board Reporters**

Century Academy – Harry Esau (via telephone)  
Conejo Valley High School – Anneth Carrillo (via telephone)  
Newbury Park High School – Edyn Stepler (in person)  
Thousand Oaks High School – Sara Nguyen (via telephone)  
Westlake High School – Samantha Wildman (via telephone)

Students reported on: Century Success Seminar Week; workshops for parents; Black History Month, National Women's History Month and Valentine's Day activities on campuses; CVHS Model Continuation High School designation; CVHS bus transportation participation; Renaissance assemblies; Student Senate meetings; graduation ceremony preparation; International Week at NPHS; IB events; Visual and Performing Arts performances and competitions; sports events and accomplishments; high school registration and future freshman events; upcoming midterms; Unified Sports games; professional development on social emotional learning; spirit week rallies and activities, and school fundraisers.

**F. Comments – Public**

President Sylvester announced that there were thirteen (13) public comment requests submitted, and each speaker received three (3) minutes to speak (2 via telephone; 11 in person). Dr. McLaughlin provided clarifications on comments from public speakers.

**G. Comments – Board of Education**

Individual Board members provided comments.

**H. Comments – Superintendent**

Dr. McLaughlin provided comments.

**3. ACTION ITEMS – GENERAL**

**A. Human Resources – Approval of Resolution #21/22-36: Reduce or Discontinue Particular Kinds of Services at the Close of the Current School Year**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. There was no Board discussion on this agenda item. Student Trustee Xu could not vote on this item as it pertained to personnel matters. **Motion carried: 5-0.**

**4. ACTION ITEMS – CONSENT**

Due to a public speaker submitting a speaker card for Consent Agenda Item 4I after approval of the Board agenda, Trustee Goldberg made the motion to amend her original motion to add item 4I to be pulled for a separate vote, seconded by Trustee Gorbach.



President Sylvester then stated that the Board would start the approval of the Consent Agenda by first addressing the following pulled agenda items:

**I. Student Services – Approval of Amendment for the Professional Service Agreement with Soliant Health LLC**

Trustee Gorbach made the motion to approve, seconded by Trustee Gill. President Sylvester announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak in person. Dr. Miller provided clarification on the public speaker's comments. There was no Board discussion this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Xu.**

**J. Student Services – Approval of Renewal Contract with Phyllis Fagell**

Trustee Gorbach made the motion to approve, seconded by Trustee Gill. Trustee Goldberg recused herself from the discussion and vote on this agenda item as it involved her former employer. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a recusal from Trustee Goldberg and a preferential "yes" vote from Student Trustee Xu.**

**K. Student Services – Approval of New Contract with Shoshana Wheeler**

Trustee Gill made the motion to approve, seconded by Trustee Capobianco. Trustee Goldberg recused herself from the discussion and vote on this agenda item as it involved her former employer. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a recusal from Trustee Goldberg and a preferential "yes" vote from Student Trustee Xu.**

**U. Business Services – Disposal of Surplus and Obsolete Equipment**

Trustee Goldberg made the motion to approve, seconded by Trustee Capobianco. President Sylvester announced that one (1) public comment request was submitted, and that speaker received three (3) minutes to speak via telephone. Dr. Hayek provided clarifications to the public speaker's comments and answered questions from Board members regarding the life span of Chromebooks and whether it is beneficial for the District to donate obsolete Chromebooks to underserved populations. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Xu.**

- *Trustee Gorbach made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Capobianco. There was no Board discussion on this agenda item. Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Xu.*

**REMAINDER OF CONSENT AGENDA ITEMS:**

**A. Board of Education - Approval of Minutes**

**B. Human Resources - Personnel Assignment Orders**

**C. Human Resources – Approval of Memorandum of Understandings Between the Conejo Valley Unified School District and the Conejo Valley Pupil Personnel Association (CVPPA)**

**D. Instructional Services – Overnight Trip Request – Newbury Park High School Choir Spring Tour**

**E. Instructional Services – Approval of Contracts Under \$5,000**

**F. Instructional Services – Approval of New Contract – The Core Collaborative**

**G. Instructional Services – Approval of New Contract with Dance 4 Wellness**

**H. Student Services – Approval of Contract for Residential Treatment Center Placement**

**L. Student Services – Approval of New Memorandum of Understanding (MOU) with Ventura County Office of Education (VCOE)**

**M. Student Services – Approval of New Contract – Joseph Camarillo, M.S. CCC-SLP**

**N. Student Services – Approval of Amendments to Administrative Regulation 5125 – Student Records**



- O. Student Services – Approval of New Board Policy 6159 and Amendments to Administrative Regulation 6159 – Individualized Education Program**
- P. Business Services – Approval of Purchase Order Report (POs exceeding \$5,000)**
- Q. Business Services – Ratification of DynTek Certificate/PKI (Public Key Infrastructure) Agreement**
- R. Business Services – Approval of New Facilities Use Improvement, Storage, and Maintenance Agreement with Thousand Oaks Girls Softball Association**
- S. Business Services – Award of Contracts – Under the Guidelines of California Uniform Public Construction Cost Accounting Act (CUPCCAA)**
- T. Business Services – Approval of Times and Material Maintenance Agreements for 2021-2022**
- V. Business Services – Approval of Workers’ Compensation Claims (over \$50,000)**

**5. INFORMATION/DISCUSSION ITEMS – GENERAL**

**A. Instructional Services – Presentation: A-G Improvement Grant**

Mr. Loo presented information on the A-G Improvement Grant, including program requirements, purpose of the funds, baseline metric data, example activities, engagement with educational partners, and next steps. Mr. Loo answered questions from Board members regarding specific baseline metrics, seeking additional input from parents, stakeholders, District Advisory Councils and Committees, School Site Councils, and middle school students and staff, preparation of students for the post-secondary level, communication to students/families on A-G course requirements, completion rate comparisons with state, internal data reflecting potential roadblocks to completion, and the graduation check process.

**B. Instructional Services – Approval of Proposed High School Bell Schedules**

Mr. Loo presented information on the proposed high school bell schedules, including background on SB 328, school schedules, and individual student schedules, the bell schedule compliance process and timeline of events, overview of bell schedules and individual school schedules, communication to students and families, and next steps. Mr. Loo answered questions from Board members regarding the effect of Dual Enrollment course offerings on bell schedules, integration of social emotional learning and academic support into the school day, seat time vs. instructional time, student feedback on schedules and process, course offerings for Period “A,” and future updates on the percentage of students taking an “A” period and feedback on the Social Emotional Learning period at Thousand Oaks High School. The Board reached consensus to direct staff to move forward with the proposed high school bell schedules for ratification at the next Board meeting.

**C. Instructional Services – Approval of Amendments to Board Policy 6170.1 – Transitional Kindergarten**

Mr. Loo provided background on the updates to this Board Policy, including optional language from GAMUT regarding the inclusion of students that do not meet the current statutory age requirement for entrance into the Transitional Kindergarten (TK) program. Dr. McLaughlin clarified that these students would not be included in the District’s Average Daily Attendance (ADA) until they meet the statutory age requirement. Mr. Loo answered a Board member’s questions regarding whether all elementary school sites will include a TK classroom, to which he responded that all sites, except for EARTHs, will have TK classrooms on campus. Dr. Miller answered a Board member’s question regarding whether the TK classroom at Conejo Elementary School will be included in the Dual Language Immersion program, to which she responded yes and confirmed that is the current goal.



**D. Business Services – Approval of New Board Policy 3543.1 – Fleet Vehicle Safety and Care**

Dr. Hayek stated that this Board Policy is brand new for our District and its necessity was discussed with the Joint Powers Authority (JPA) and the Classified Collective Bargaining unit prior to submission for Board approval. Dr. Hayek answered a Board member's question regarding whether this policy came from GAMUT, to which he responded no and clarified that the District created this policy to ensure the proper maintenance and safe operation of District-owned vehicles.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

Board members did not add any topics for future Board meetings.

**B. Adjournment**

President Sylvester adjourned the Open Session at 8:55 p.m. The next scheduled Board meeting will be Tuesday, March 15, 2022, 5:00 p.m. Closed Session; 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

April 12, 2022

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Date



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Clerk

April 12, 2022

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Date



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Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos & Live Stream* at the following link:

<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>